

# Getting Ready for Global Youth Day: *March 21, 2015*

## Theme: Be the Sermon

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*Procrastination is a killer. Move forward and begin your planning today. Pray. Pray. Pray!*

*Allow for flexibility, spontaneity. Be open to the Holy Spirit!*

*Always plan optional strategies in case of a change of circumstances (i.e., weather factors).*

*If possible, have a back-up person for each activity group leader.*

### **GLOBAL YOUTH DAY IS DESIGNED TO HELP IN THE PROCESS OF INDIVIDUAL FAITH BUILDING (GROWTH)**

#### **Five months before**

1. Get permission from your pastor
2. Coordinate with other departments of your church
3. Prepare a budget (T-shirts, handouts and giveaways)
4. Recruit volunteers
5. Set up planning committee of youth and adults
6. Schedule checkpoints and deadlines for tasks
7. Plan and begin publicity (Invite at least 3 persons **TO THE GLOBAL YOUTH DAY AND WEEK OF PRAYER** (Between **63 and 78 persons** by the time Week of Prayer begins)).

#### **Four months before...**

1. Involve as many youth as possible in various planning task groups
2. As a group decide if you will be doing T-shirts. Choose colors and design... get sizes needed.
3. Continue publicity
4. Review budget. Contact printer for T-shirts prices. Plan fundraisers
5. **REMEMBER:** Personal contact via word of mouth is the BEST promotion!
6. Encourage volunteers to invite at least 3 persons **individually** (*different persons each week*) **TO THE GLOBAL YOUTH DAY AND WEEK OF PRAYER** (at least **51 persons** by the time Week of Prayer begins).

#### **Three months before...**

1. Choose volunteer site(s)
2. Provide list of things to bring (non-perishable food for donations, care packets, etc.)
3. Prepare schedule (who is responsible for each project)
4. Consider asking for a deposit or prepayment for T-shirts, this promotes a sense of "buy-in" and also helps prevent people saying they will buy, but then backing out at the last minute.
5. Budget for a positive balance (i.e., charge *at least* \$5 above your cost to cover unexpected expenses).
6. Share details with congregation in church service
7. **REMEMBER:** Personal contact via word of mouth is the BEST promotion!
8. Encourage volunteers to invite at least 3 persons **individually** (*different persons each week*) **TO THE GLOBAL YOUTH DAY AND WEEK OF PRAYER** (at least **39 persons** by the time Week of Prayer begins).

### Two months before...

1. Organize refreshments and meals volunteers (for the young people going on the streets)
2. Choose volunteer site/s
3. Provide list of things to bring (can food for donations, etc.)
4. Prepare schedule (who is responsible for each project)
5. Share details with congregation in church service
6. **REMEMBER:** Personal contact via word of mouth is the BEST promotion!
7. Encourage volunteers to invite at least 4 persons **individually** (*different persons each week*) **TO THE GLOBAL YOUTH DAY AND WEEK OF PRAYER** (at least **24 persons** by the time Week of Prayer begins).

### One month before...

1. Contact all leaders to make sure they are prepared
2. Contact volunteer sites to make sure you are on their schedule
3. Contact volunteer drivers/chaperones etc.
4. Collect all supplies and food (for non-perishable food drive)
5. Prepare a first aid kit (leader should take this with them)
6. Plan regular weekly discussions with leaders to review
7. Share details with congregation in church service
8. **REMEMBER:** Personal contact via word of mouth is the BEST promotion!
9. Encourage volunteers to invite at least 4 persons **individually** (*different persons each week*) **TO THE GLOBAL YOUTH DAY AND WEEK OF PRAYER** (at least **16 persons** by the time Week of Prayer begins).

### One week before...

1. Contact all leaders to make sure projects are on target
2. Contact all centers to be visited. Liaise with contact person there.
3. Collect all supplies and food
4. Share details with congregation in church service
5. **REMEMBER:** Personal contact via word of mouth is the BEST promotion!
6. Encourage volunteers to invite a different person each day **TO THE GLOBAL YOUTH DAY AND WEEK OF PRAYER** (at least **7 persons** by the time Week of Prayer begins).

### The morning of...

1. For *Feed the Homeless* projects have volunteers prepare the sandwiches and deliver them for lunch.

### Immediately after event...

1. Send thank-you notes to all volunteers
2. Send thank-you notes to centers/nursing homes, etc. for allowing your group to serve them